**ADMINISTRATIVE SETTLEMENT REPORT**

**STATE PROJECT NO. PARCEL NO(S):**

**FAP NO: OWNER:**

**HIGHWAY: OCCUPANT:**

**ROUTE: NEGOTIATOR:**

**PARISH: AREA: REQ REM**

**COUNTER OFFER: DATE:**

**JUST COMP. OFFER: DATE:**

**AMOUNT OF INCREASE:**

**ATTACHMENTS: APPRAISAL REVIEW SHEET (REQ’D) \_\_\_\_**

**LETTER FROM PROPERTY OWNER \_\_\_\_**

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Summary of relevant facts and circumstances:

**COUNTER OFFER UNDER $25,000.00 COUNTER OFFER ABOVE $25,000.00**

**\_\_\_\_ APPROVED \_\_\_\_ RECOMMENDED**

**\_\_\_\_ DISAPPROVED \_\_\_\_ NOT RECOMMENDED**

**\_\_\_\_ COUNTER**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_**

**RIGHT OF WAY REGIONAL MANAGER DATE**

**\_\_\_\_ APPROVED**

**\_\_\_\_ COUNTER**

**\_\_\_\_ DISAPPROVED**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_**

**RIGHT OF WAY ADMINISTRATOR DATE**

**In accordance with 49 CFR, § 24.102(i), the attached memorandum to the file is referenced in support of the Agency’s decision in this matter.**